



CONSTITUTION

1. Name

The club shall be called **Washingborough Imps Netball Club**, hereinafter called the Club.

2. Affiliation

The Club shall be affiliated to England Netball hereinafter called EN. Teams will register in the Lincoln Netball League and County Leagues. The Club will be bound by the rules of all organisations.

3. Aims and objectives

To promote the personal development for all club members, participants, volunteers and officials of the Club in relation to netball and where appropriate, provide routes to opportunities to enhance and increase their individual skills.

The aims and objectives of the Club will be:

- To promote and encourage the game of netball and the club within the local community
- To offer coaching and competitive opportunities in Netball
- Manage training sessions
- To ensure a duty of care to all members of the club
- To encourage the highest ethical standards within the Club
- To ensure that all present and future members receive fair and equal treatment
- To incite the Club Ethos of "Netball for All".

4. Membership

- The Club shall consist of the officers and the members
- Membership will be open to all without discrimination
- All members will be subject to the regulations of the constitution. By joining the Club, members will be deemed to accept these regulations, any codes of conduct that the Club has adopted together with any rulings and policies implemented by the club committee
- Members will be enrolled in one of two categories – Junior (U18) and Senior
- Members may resign from membership at any time by giving notice to the Club Secretary.

5. Membership fees

- Membership fees and payment terms will be set annually at the Club AGM. There is a joining on fee for the club set by the committee
- Monthly fees should be paid on the first of each month or the next working day
- The Club committee may decide upon other charges or subscriptions at their discretion.

6. Administration

The Club will be managed by a Committee consisting of the following elected Officers:

- | | |
|--------------------------------------|-------------------------|
| • Chair | • Safeguarding Officer |
| • Secretary | • Umpiring Co-Ordinator |
| • Treasurer | • Junior Co-Ordinator |
| • Head Coach | • Junior Representative |
| • Marketing and Website Co-Ordinator | • CAPS Officer |

- Fundraising and Social Secretary
- Affiliations Secretary
- Parent representative
- Team Captains/Managers
- Kit Co-ordinator
- Data Protection Officer

These officers shall hold this position for a period of 12 months, being elected annually at the Annual General Meeting of the Club. All officers shall retire each year but can be re-elected in the same or different roles. A person may hold more than one position in the Club but will only have one vote at committee meetings. A member of the committee can resign mid-year giving one month's notice. If a position on the Committee becomes vacant for any reason the Committee may elect any member of the Club to fill such vacancy. Any casual vacancy occurring may be filled by the committee.

Resolutions shall be decided by a simple majority. Each committee member present shall have one vote. In the event of an equality of votes the Chair of the meeting has the casting vote.

The Committee will be convened by the Chair or Secretary of the Club and meetings held where possible on the first Thursday of every month. Six members shall constitute a quorum.

The Committee will be responsible for:

- Adopting new policy, codes of conduct and rules that affect the organisation of the Club
- Appointing sub-committees and advisers as necessary to the Committee to fulfil its business.
- Disciplinary hearings of members who infringe the club rules and taking any action of suspension, termination of membership or discipline following such hearings should the member be found guilty of conduct deemed to be of detriment of the Club
- All property owned by the Club
- All paid staff or volunteers

In the event a member raises a question not provided for by the Constitution it shall be dealt with by the committee, whose decision is final.

7. Discipline and Appeals

All members must sign a Code of Conduct when they join the Club. The committee of the Club adopts a WINC Code of Conduct policy for members not adhering to our Code. All members have the right of appeal against disciplinary decisions as per our policy.

8. Finance

The Treasurer will be responsible for the finances of the Club.

All Club monies will be banked in an account held in the name of the Club. Monies raised by or on behalf of the Club shall be applied to further the objects of the Club and for no other reason.

The financial year of the Club will end on August 31st.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds should hold two signatures from the Treasurer, Secretary or Chairperson.

The club will allow the only Treasurer to access online banking on their own. The limits for online payments to be agreed by the committee as necessary. All applications to be signed by the bank account signatories.

The Club is a non-profit making organisation and any surplus income or profits shall be re-invested in the Club.

9. Annual General Meetings

The Annual General Meeting shall be held once a year between 1st July and 30th September, where possible, to:

- Approve the minutes of the previous year's AGM
- Receive a report, where necessary, from the officers of the Committee
- Receive a report from the Treasurer and a statement of the audited accounts from the last financial year
- Elect the Committee
- Consider changes to constitution

At least 28 days' notice should be given of the Annual General Meeting inviting all Club members to attend. The notice letter should include requests for nominations of officers, new resolutions to be discussed together with a copy of the Agenda.

Proposed amendments to the constitution and nominations for the Officers must be received by the Secretary at least 14 days prior to the date of the Annual General Meeting. Any position on the Committee not filled at the Annual General Meeting shall be referred to the authority of the Committee.

All members are invited to the AGM and are entitled to one vote. All members have equal voting rights. Approval by at least two thirds of those present and voting shall be required to carry any resolution in respect of the Constitution of the Club. Other resolutions shall be decided by simple majority, and in the event of a tie, the chair of the meeting shall have the casting vote.

The quorum for AGMs will be 10 members.

An Extraordinary General Meetings (EGM) outside the AGM may be called by the Committee or by 10% of the members. Procedures for EGMs will be the same as for the AGM. An EGM can be called in writing to the Secretary. It must be held within 21 days from receipt of such letter.

10. Dissolution

A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of more than 50% of the membership.

In the event of dissolution, any assets of the Club that remain will become the property of EN or some other club with similar objectives to ours.

11. Declaration

Washingborough Imps Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.